

Vietnamese Lunar New Year Festival
Friday 16th – 18th Feb. 2024 at Fairfield Showground

Stall Holder Registration Form

Name of Company/Organisation:.....

Contact person:..... Tel/Mob:

Address:.....

Email:.....

Purpose for hiring stall (Please tick the appropriate box)

- | | | | |
|--------------------------|----------------------------|------------------------------|--------------------------|
| Selling food or drinks | <input type="checkbox"/> * | Government Information | <input type="checkbox"/> |
| Selling Product/Services | <input type="checkbox"/> | Product/Service Exhibition | <input type="checkbox"/> |
| Games/Entertainment | <input type="checkbox"/> | Others (please specify)..... | |

Stall details in writing:
.....

Choice of Stall:	Commercial	Member/Charity
Kiosk Approx. 2.4x2.4m (no food)	\$600 <input type="checkbox"/>	\$550 <input type="checkbox"/>
Small Tent Approx. 3 x 5 m	\$1100 <input type="checkbox"/>	\$1000 <input type="checkbox"/>
Large Tent Approx. 5 x 9 m	\$1800 <input type="checkbox"/>	\$1600 <input type="checkbox"/>

*Council's Food Flooring Requirements for Small tent \$200 Large Tent \$500

Do you have your own Public Liability insurance for your stall?

- Yes, provide Certificate of Currency
 No, we would like VCA to obtain PL covers for additional \$70

Table:x \$17 each = \$..... Chairs:.....x \$3 each = \$.....

Please note that dimensions of kiosks and tents are only approximate and may vary by tent provider.
All bookings after 15 January 2024 will attract additional 20%.
An additional \$500 deposit is required for all stalls.

OFFICE USE ONLY:

HIRE: \$

FLOOR: \$

INSURANCE: \$

EXTRA: \$

TOTAL: \$

TOTAL: \$.....

Please make cheques to: Vietnamese Community in Australia – NSW Chapter Inc. or Transfer to:
Commbank BSB: 062130 Account: 1110 3063 (Need booking number or Stall Holder name for references)

Please include Name on Cheque for Deposit Refund after Festival:

- Alternatively you can also provide your bank account details for direct transfer:

Name:

BSB:..... ACC:

✂

Remarks:

- **Date to allocate Position of Tent: Thursday 15th Feb. 2024 at 6:00 pm on Fairfield Showground (Booked tables and chairs will be available for pickup on the day at the Showground)**
- Standard electric power points are provided to tent, however **you will need extra lightings and decorations to suit your own needs.** Note: Due limited power from showground, **NO** Electric Cooktops or Electric Deep-fries.

* It is the responsibility of Stall Holder to meet Food Health and Safety requirement outlined by the Fairfield City Council.

For further information please call Council or contact VCA office 9727 5599 - 4/50 Park Rd, Cabramatta

Email: office@vietnamese.org.au

Web: vietnamese.org.au

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TERMS AND CONDITIONS

Payment of hiring fee and deposit

- 1.1 The Stallholder must pay the hiring fee in full and the deposit on or before the date of this Agreement.
- 1.2 The hiring fee and deposit may be forfeited if the Stallholder breaches any of the terms and conditions contained in this Agreement.

Permits

- 2.1 The Organising Committee will provide single entry tickets and parking permits to stallholders. (Extra staffs will have to purchase extra tickets)
- 2.2 Large Stall: 30 entry tickets and 3 parking permits
Small Stall: 20 entry tickets and 2 parking permits
Kiosk: 10 entry tickets and 1 parking permits

Permitted Use

- 3.1 The Stallholder must not use the stall for any purpose other than the permitted use prescribed in this Agreement.
- 3.2 The Stallholder must not display or distribute any information or material without the written consent of the Organising Committee.
- 3.3 The Stallholder must not broadcast or rebroadcast any information or material in any shape or form without the written consent of the Organising Committee.
- 3.4 The Stallholder must not conduct any raffles or sell any raffle tickets in the festival venue.
- 3.5 The Stallholder must not conduct any promotional activity or publicity promoting tourism to Vietnam or promoting any business in or in connection with Vietnam.
- 3.6 The Stallholder must not conduct any propaganda or cultural activity promoting the Vietnamese authoritarian Communist regime.
- 3.7 The Stallholder must not commit any act that brings the reputation of the Vietnamese Community in Australia into disrepute.

Allocation of Sites

- 4 The Stallholder shall accept the result of a ballot conducted by the Organising Committee regarding the allocation of sites for stalls. Stallholders must not exchange or swap sites without the written consent of the Organising Committee.

Stallholder's Covenants

- 5 Stallholders must:
 - (i) strictly adhere to Council rules and regulations regarding food and beverages and ensure that the food and beverages sold in their stalls meet the required HEALTH standards set out by appropriate authorities;
 - (ii) keep the sound systems volume down within the vicinity of the stall and be turned off at 10PM, according to requirement of police and council;
 - (iii) comply with all fire safety requirements and directions and maintain access to a fire extinguisher on site and return such fire extinguisher to the Organising Committee at the end of the Festival;
 - (iv) not sell any sharp or pointed objects such as knives, scissors, any plastic replicas of revolvers or guns, or any explosive goods such as firecrackers within the Festival venue;
 - (v) not sell any alcoholic beverages within the Festival venue without a liquor licence and a formal permit from the Police;
 - (vi) ensure that the site is properly cleaned and return all goods provided by the Organising Committee in good condition at the end of the Festival; and
 - (vii) **must promptly and strictly comply with all directions and requirements of the Organising Committee for the Festival.**

Agreement not assignable

- 6 The Stallholder shall not transfer the benefits and obligations contained in this Agreement without a written consent of the Organising Committee.

Indemnities and Releases

- 7.1 The stall must ensure to maintain insurance for the full period of the event.
- 7.2 The stallholders acknowledges that they shall conduct the business at their own risk and agrees not to make any claim against the event organizer, it's employee and/or agent for any losses including losses or damage of property due to thefts or losses of profit.
- 7.3 The Stallholder releases the event organizer, it's employee and/or agent against any loss, damage or injury which may be sustained by the Stallholder or any of its servants or agents in or arising out of the exercise of the Stallholder in respect of the use or operation of the stall under this Agreement.
- 7.4 The Stallholder indemnifies and keeps indemnified the event organizer, it's employee and/or agent from and against all claims for loss, damage or injury whether any such loss damage or injury is due in whole or in part to negligence on the part of the Stallholder.

Breach of Agreement

- 8 In the event that the Stallholder is in breach of any provision of this Agreement, the Organising Committee shall be entitled to terminate the Agreement and request the Stallholder to immediately vacate and remove all their belongings from the Festival venue. The Organising Committee shall also be entitled to sue the Stallholder for damages.

SIGNED ON BEHALF OF THE
STALLHOLDER

SIGNED BY OR ON BEHALF OF
THE ORGANISING COMMITTEE

Signature:

Signature:

Print name:

Print name:

Date:

Date:

Office Use Only: **Circle Tent Code:** Kiosk(K), Small(S), Large(L), SmallFood(SF), LargeFood(LF), Space(SP)
Other Notes and Requirements: Booking #:

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Receipts: Tet Festival Booking Number: Name of Representative:

Please retain this section and quote this booking number in any future enquiries.

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